

Kronos Workforce Solutions

Logging in at the Time Clock with your Badge

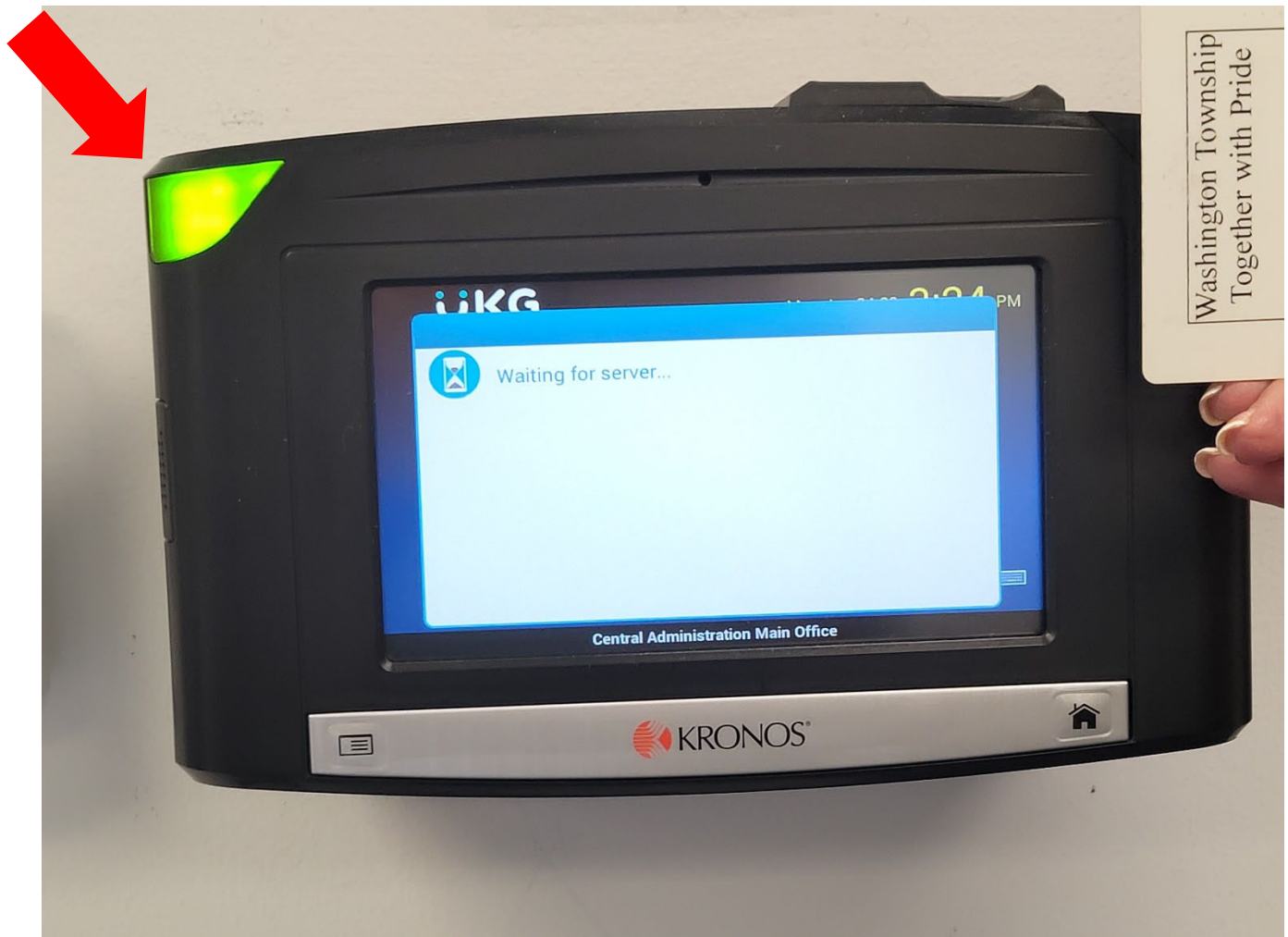
In order to track your time worked by clocking in and out with your Washington Township Public School ID badge, employees must (1) possess a chipped badge and (2) have provided their badge number to Human Resources.

When you approach the time clock, simply tap your badge in the upper right-hand corner of the clock.

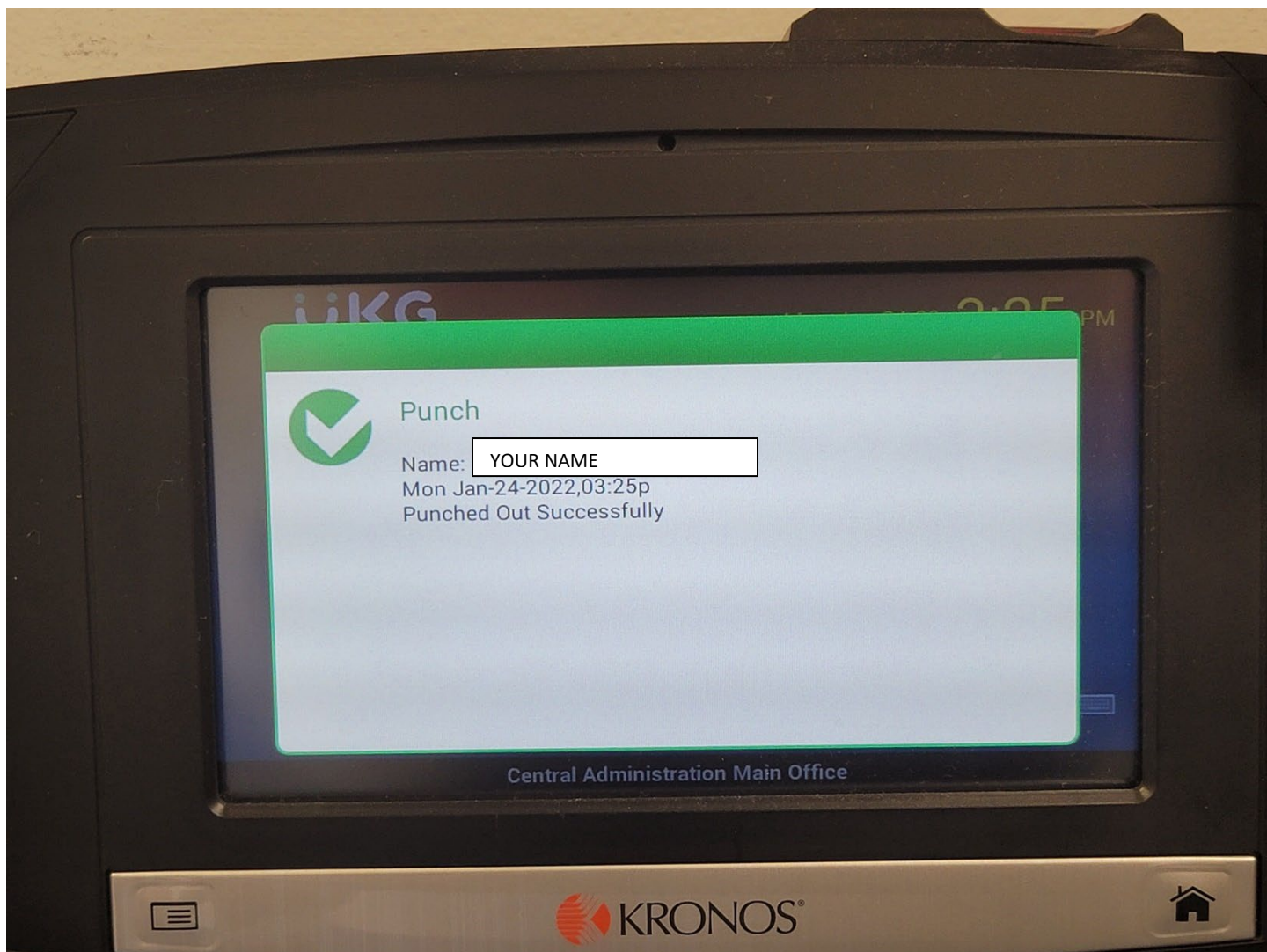




The time clock flashes green while it processes your punch.



You will get a green success message.

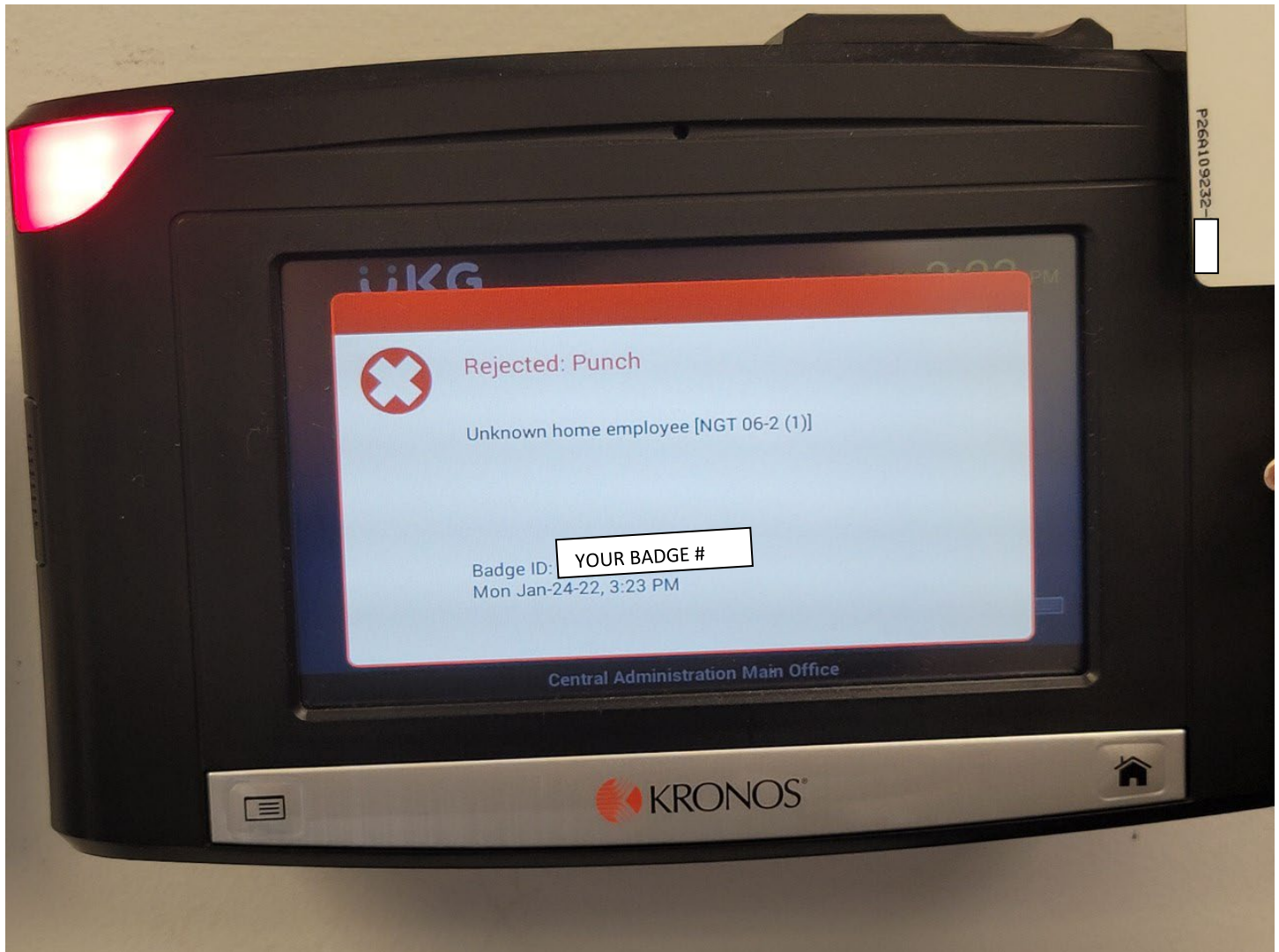


You may get a rejected punch message if you:

Try to clock in or out multiple times within a short period of time;

Have not registered your badge # with Human Resources;

Do not have a badge containing a chip component.



For assistance, please contact humanresources@wtps.org